University of Alaska Southeast
Teaching, Learning, & Technology Roundtable (TLTR)
Agenda –March 11, 2016

Novatney Conference Room
1:00-2:30 PM

On-campus (K,S or J): dial extension 5599
Off campus: dial 796-5599

1. **Call to order** - Kimberly Schulte 1:05pm
   Attending in Juneau: Maureen O'Halloran, Eve Dillingham, Richard Simpson, Donovan Grimes, Michael Ciri; in Ketchikan: Wendy Miles, Kimberly Schulte, Ann Spehar; in Sitka: Marnie Chapman, Jill Hanson, other?

2. **Minutes**
   Eve and Maureen had specific recommendations for amending the minutes from the last meeting. Moved to approve as amended, and seconded.

3. **CELT follow up**
   Maureen met with her faculty advisory group and is getting started with scheduling training on a regular basis so that using the CELT can become habitual. She is going to schedule a Google apps training and a Blackboard representative to do some training. She clarified the purpose of the CELT faculty advisory group. As a next step she will develop a mission statement.

4. **Site Licenses**
   We discussed some of the input from our faculty of software they suggested site licenses for. Among the software these came up as desired products:
   - Premium Survey Monkey account
   - Captivate
   - Respondus

   We need to clarify status of licensing. In the case of Captivate vs. Camtasia in this budget climate we may not be able to license similar competing products. The Deadline is April 15.
   What licenses do we already have vs. what could we really use?

   For survey tools: Google forms can be used and In UAS Pubs My Surveys is another tool.
   For the background of Camtasia, it was funded centrally by statewide from UAF money. Then they cut it again. M. Ciri is trying to get a CIO management team together to discuss the pooling of site licenses… Maureen is a proponent of site licenses to have it to use and try.

5. **Review of the Draft discussion-Standardization Across MAUs**
   Tabled until next meeting. We did not have a current copy of this document to discuss. Maren had some feedback through Faculty Senate which we did not have that information yet. Statement that we have TLTR be kept in the loop in terms of statewide. Michael Ciri: effort to make a single instance of Blackboard to be used across the system, to save $$ in licensing costs. This would be a standardization. The dark side is that there may be issues between UAF, UAA, and UAS Blackboard

courses. Looking at it from the perspective of students and making things more standardized and easier for them is also important to consider.

Kimberly will bring this up to the next meeting.

6. Next Meeting
Our next Upcoming Meeting Dates: April 15th with outside IT Consultant. Name is Bruce Moss. Will be in Ketchikan Tuesday April 12th, then he will be in Juneau Wednesday –Friday of that week. He will meet with TLTR on 4/15. He is a Vice Provost of IT at University of Wisconsin Madison.

7. Additional Agenda Item
(Michael Ciri) Announced IT is moving on the Juneau campus, first time they will be located together since 2001. Juneau renovating the Whitehead building. All fiber optic cables being cut and regional outages can be expected. Probably the second weekend in August, trying to keep it to one weekend only.

8. Adjourn Kimberly Schulte adjourned the meeting at 1:40pm.